



The Valley School of Southern Oregon
857 Valley View Dr. Medford, OR 97504

Meeting of the Board: Agenda

TVS Board Meeting

Wednesday, January 15, 2025; 5:00 – 6:30pm

At The Valley School or

Google Meet

Video call link: <https://meet.google.com/eji-jwmk-djd>

Or dial: (US) +1 414-600-9873 PIN: 866 361 422#

BOARD MEMBERS: Rainy Tilton, Kaitie Warner, Dan Akita, Amy Maukonen, Kim Parkerson, Stacy Fields, Craig Manning, Mike Bowman, Bryan Cohee, Alan Cochran

STAFF: Lily Reishman, Academic Director - Kris Von Wald, Executive Director

MISSION OF THE BOARD: *Provide direction and leadership for The Valley School by shaping the vision, mission and goals, by developing a series of policies and frameworks for how the school runs, by establishing good working relationships with the director, staff and community, and by supervising and protecting the fiscal interest of the school to assure that our mission is sustainable.*

MISSION OF THE VALLEY SCHOOL: *The Valley School cultivates an environment of curiosity, creativity, and community where every child feels a sense of belonging and is supported to experience academic success and personal growth.*

VISION: *Our school influences middle schoolers' lives through real-world, engaging educational experiences, offering challenges tailored to meet each student's unique learning journey. Every Valley School student is empowered to take ownership of their success and realize their own potential. Valley School students make meaningful contributions to the community and are prepared for the future as responsible, accountable citizens and life-long learners.*

VALUES: *We are guided by the core values of Integrity, Curiosity, Creativity, Accountability, Respect, and Empathy and Compassion.*

ATTENDANCE, REQUESTS FOR PUBLIC COMMENT AND ESTABLISH QUORUM:

PURPOSE: This meeting will focus on setting the remaining calendar of work for the 2024/2025 academic year, facilities plans and an initial review of the 2025/26 Master Calendar.

AGENDA:

Time	Item	Item Owner /Presenter	Purpose
5.30p	Call to Order and Roll Call	Rainy	Connect
	Consent to Agenda	Rainy	Decision
	Approve Minutes of past meetings: December 18, 2024 December 20, 2024	Rainy	Decision
	<p>Information and Announcements:</p> <p>SB 1502 Update:</p> <p>SB 1502 (2024) requires school districts, education service districts, community college districts and public universities to make video recordings of governing body meetings or, if the public body's facilities lack broadband Internet access, to make audio recordings, and to post the video or audio recordings, as applicable, of the meetings on their official public body websites or social media sites.</p> <p>This bill does not include public charter schools in the list of responsible education boards and may not apply to public charter school boards in most circumstances. However, this requirement does apply to single-school district charter schools where the school district board is also the charter school board. It is best practice for charter schools to do their own legal review, and board members should determine if this is an ethical responsibility or not. Charter schools should still continue to follow their board policies and bylaws and maintain their practice accordingly.</p> <p>Information and Curriculum Night February 20, 2025</p> <p>Academic Director Report</p>	<p>Kris</p> <p>Kris</p> <p>Lily</p>	<p>Information</p> <p>Information</p> <p>Information</p>

	Public Comment	Rainy	Discussion
	Content item 1: Report on Open Action Items from previous meetings	Rainy	Information Discussion
	Content item 2: Facilities Update and Planning	Kris	Information Discussion
	Content item 3: 2025 / 2026 Draft Annual Calendar	Lily	Information
	Content item 4: Committee Reports Finance Committee Policy Committee Executive Committee	Dan Amy Rainy	Information
	Content item 5: Remainder of the 2024/25 Academic Year Board Work Plan	Kris	Decision
	Content item 6: Enrollment Process update	Rainy	Discussion
6.30p	Adjourn	Rainy	Decision

ADOPTION OF AGENDA

MINUTES TO APPROVE: December 18, 2024, and December 20, 2024 Minutes

INFORMATION AND ANNOUNCEMENTS:

Public Comment

Content Item 1: Report on Open Action Items from Previous Meetings

From October 16 meeting:

Item: Board members asked for Kris to share this information with families and seek feedback from more than a minority. FAMILY PULSE SURVEY SENT OUT ON 12/12/2024 WITH RESULTS REPORTED BACK TO BOARD IN JANUARY 2025 - AWAITING MORE RESPONSES FROM FAMILIES. OPEN ITEM.

Item: Kris would like to have a statement from the Board saying that we discussed and addressed safety concerns and will be seeking stakeholder feedback.

Item: Katie motioned that she and Stacy craft a communication statement and add more safety information to the website.

STACY AND KATIE WILL REVIEW AND MODIFY THE STATEMENT DRAFTED BY KRIS TO INCLUDE IN THE NEXT (FEBRUARY) NEWSLETTER. OPEN ITEM.

Item: Stacey asked Kris to share the information from the safety committee and the safety protocol. [SCHOOL SAFETY PLAN AND BOARD POLICIES](#) SHARED WITH STACY ALONG WITH [SAFETY PLAN POSTED ON SCHOOL WEBSITE](#) AND INCLUDED FOR BOARD HERE. ITEM CLOSED.

From November 20, 2024, Meeting:

Item: Katie motioned to have a report of the metrics as given in the 3 priority areas by our January Board Meeting. OPEN ITEM FOR JANUARY MEETING

Item: Amy will contact Kris regarding OSBA policies to determine which policies we need to adopt. Amy will tell Craig and Mike. KRIS PROVIDED POLICY BOOK UPDATES REQUIRED TO POLICY COMMITTEE. POLICY COMMITTEE WILL INCLUDE A POA FOR POLICY UPDATES AT FEBRUARY BOARD MEETING. ITEM CLOSED.

Item: Alan is going to work with Kris to create a financial accounting policy manual. Then it will come to the Board. ACTIONS TAKEN, ACCOUNTING MANUAL UNDERWAY, REPORTING AT FEBRUARY BOARD MEETING. OPEN ITEM.

Item: Rainy will sign a revised employment contract that Kris will draft for 1.0FTE eff 11/1. ACTION TAKEN ON 01.10.2025. ITEM CLOSED.

**From December 18, 2024, Meeting:
None (other than itemized above)**

Content Item 2: Facilities Update and Planning

Kris will provide an update on the status of the kitchen, with an [updated budget estimate here](#) (Finish Budget - gas stovetop tab).

In addition, the Board is asked to review the current status of The Valley School campus lease and prepare for a meeting and discussion with the landlord at the next (February) Board meeting. [Current Lease Agreement is here.](#)

Content Item 3: Draft Annual Calendar for 2025/26 Academic Year

[A draft of the proposed annual calendar for the 2025/26 academic year is here.](#) We have to have an approved calendar for the year within 30 days of the approval of the MSD calendar, which is scheduled for approval at their January meeting. This draft is presented for review and discussion so a final calendar can be presented and approved at our February meeting.

Content Item 4: Committee Reports

Finance Committee Report

Attached is the [December month-end Operating Financial Review](#) as reviewed and discussed by the Finance Committee. Also attached is the [Supplementary Budget](#) (Budget Compare tab) as reviewed and discussed.

Policy Committee Report: No activity

Executive Committee Report: Meeting to begin preparation for Charter renewal to be scheduled before the end of January.

Content Item 5: Remainder of the 2024/25 Academic Year Board Work Plan

In order to complete the work required of the Board, the following calendar of work for the remainder of this academic year is suggested. The Board is asked to review, make changes (if necessary) and approve the plan of work, identifying any committee work, study sessions and/or additional meetings that may be necessary.

February: Policy Review and Update
 Board Development Planning
 Annual Calendar Approval

March: First review of 2025/26 Budget, including related structure/system changes

April: Budget adoption, including key staff updates
 Board succession and recruitment updates

May: Fundraising Review and Planning

June: Board elections
 Key staff performance review

Content Item 6: Enrollment Process Update

DATE OF NEXT MEETING: February 19, 2024; 5.00p to 6.30p

ADJOURNMENT: