



**The Valley School of Southern Oregon**  
857 Valley View Dr. Medford, OR 97504

**Meeting of the Board: Minutes**

Date and Time: August 21, 2024 - 5.00p to 6.30p

Location: The Valley School or Join Zoom Meeting

Join Zoom Meeting <https://us02web.zoom.us/j/85955229508> Meeting ID: 859 5522 9508

**ATTENDANCE**

**Present:** Stacey Fields, Dan Akita, Craig Manning, Amy Maukonen, Rainy Tilton, Bryan Cohee (at 5:25), Mike Brown (at 5:30)

**Absent:** Kaitie Warner, Kim Parkerson

**Staff Present:** Lily Reishman, Kris Von Wald

**Guests:** Payton Henderson and Jamie Broome via zoom

**ESTABLISH QUORUM:** Done

<b>MIN UTES :Time</b>	<b>Item</b>	
5.00p	Call to Order and Roll Call	Quorum established, call to order at 5:02p
	Consent to Agenda	Dan made a motion to consent to the agenda with one suggested change to include new ODE Grant Agreement; Stacey seconded. Passed
	Approve Minutes of past meetings: June 12, 2024	Stacey made a motion to approve June 12 minutes; Amy seconded. Minutes approved
	Information and Announcements:	<p>MSD approved our request for additional students with funding to catch up in the October/November time frame.</p> <p>We received a grant from ODE for Early Indicator and Intervention Systems to support administrative services around high school readiness. Kris signed the agreement on behalf of TVS. Board is notified of the grant guidelines and criteria.</p>
	Content item 1: Officer Elections	<p>Board roles and responsibilities including the responsibilities of officers were discussed, with detail in the shared Board Handbook folder of the 2024/2025 School Year folder on the Board Drive.</p> <p>Stacey made a motion to elect Rainy as president, Amy as Secretary and Dan as Treasurer for the 2024/2025 School Year; Craig seconded. Motion passed.</p>
	Content item 2: Committee Assignments	<p>Next meeting, we will create a subcommittee to give retrospective and prospective feedback for staff Directors. Addition of Fundraising Committee to be an advisory committee in order to allow people who are not on the Board to serve. Kris will ensure good committee descriptions are provided to the Board in advance of the next meeting.</p> <p>Current appointments / expressions of interest in committee service are:  Governance and Policy: Amy, Mike, and Craig  Finance: Dan and Kim  Fundraising: Amy and Mike</p>

	Content item 3: Board Meeting Dates	Stacey made a motion to have Board meetings on the 3rd Weds of each month, 5pm-6:30, allowing the Finance Committee to meet the 2nd Weds of the month; Bryan seconded. Board meeting schedule approved - Kris to send out calendar invites and update the zoom meeting information.
	Content item 4: Financial Status	Kris reviewed the end of year/June and July reports, indicating a solid financial position, but without the large cushion of cash in the bank we had before construction on the building. The Finance Committee will keep a close eye on cash flow and projected expenses to ensure financial stability.
	Content item 5: Rusted Gate and TVS Partnership Heads of Terms	Kris provided an update of the status of the 3-year partnership with Rusted Gate with the Heads of Terms that will go through legal review prior to signing. It is anticipated the partnership activities will be co-supported for both TVS and Rusted Gate by Alumbra and Lightman Maxey Foundations. Stacey motioned and Rainy seconded to move forward with the Farm Partnership with Rusted Gate.
	Academic Director Report	Review of the Org Chart and updates on Craig's role as the Project Manager. New staff detailed alongside excitement at the prospect of the new staff team and possibilities available with the co-teacher structure and intentional curriculum alignment.
	New Business: Amy Maukonen Role	Amy shared that she will be mentoring first year teachers through her role at SOESD. Discussion and decision this is not a conflict of interest in her Board role because she is not receiving compensation from TVS for this. If/when a Board member is fulfilling a dual role with the school, intentional declarations/discussions will be an agenda item.
	Public Comment	Jamie would like the school to be careful posting correct meeting times/dates/zoom for all board meetings. Also, would like to see additional safety for the front gate having a buzzer system. Could this be added to a future agenda?
6.30p	Adjourn	The next meeting will be Sept 18th 5:00-6:30, with

		<p>a heavy focus on goal setting and performance measures for staff and Board.</p> <p>Rainy adjourned the meeting at 6:30p</p>
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**Minutes Approved:** \_\_\_\_\_